

# Quality Manager (MOA) / Compliance Monitoring Manager (ATO) - Ref. Code 50003554

## **Your responsibilities**

- Establish an independent quality assurance system to monitor compliance of the EASA Part-145 maintenance organization with EASA and FAA requirements
- Setup the QMM for EASA ATO in the position as Compliance Monitoring Manager and establish adequate system to monitor compliance of the EASA ATO organisation
- Implementation of an adequate quality assurance e.g. conformity inspections for prototypes, component maintenance. Also define which kind of documents the maintenance supplier has to delivery together with the hardware which is checked by the incoming inspection
- Implement a quality audit program which monitors compliance and the adequacy of procedures required to ensure safe operational practices and airworthy aircraft / components in context to EASA regulations, national legislation as well as company policies, standards, regulations and procedures
- Preparing an audit plan for MOA and ATO acceptable to the Authority and carrying out by himself or nominated auditors the necessary Audits
- Organisation of audit reports, ensuring that any observed non-compliances or poor standards are brought to the attention of the person concerned, requesting remedial and corrective action as necessary within MOA and ATO
- Follow up and closure of any non-conformances identified by the Authority or Agency
- Establishing regular meetings with the Accountable Manager to appraise the effectiveness of the quality system. This will include details of any reported discrepancy not being adequately addressed by the relevant person or in respect of any disagreement concerning the nature of a discrepancy
- Defining the human factors principles to be implemented within the organization for MOA
- Issuing the MOE and ATO QMM, and to keep the content up to date

## **Your qualifications**

- Hold a technical college degree in engineering and commercials or equivalent

- A technical apprenticeship e.g. as aircraft mechanic will be an advantage as well as helicopter pilot licence
- At least five years of relevant professional experience in QM of aviation
- Very familiar with EASA continuing airworthiness requirements of EASA Part-145, FAA Part-145 and EASA ATO
- ISO 19011 education for auditing
- Proved experience in collaboration with the civil aviation Authority
- Approved EASA Form 4 for MOA and ATO
- Skills and experience with CAMO for helicopter will be an advantage
- Good English language skills, both verbal and in writing and good knowledge of German language as mother tongue will be an advantage
- Experience with setup of process flows in a database
- Basic knowledge of NDT procedures.
- Good team player skills, self-driven attitude and the ability to work to fixed Deadlines
- Proved leadership for leading employees
- Willingness to travel

We address an independent specialist with distinctive analytical skills, who wants to take an active role within a small team of engineers. The ideal candidate likes to have contacts with internal and external customers, is able to assume increased responsibility and has a sane portion of assertiveness.

If you are willing to take part in creating the next generation of helicopters in a highly collaborative environment, then you are the right one for our team!

### **Our offer**

We are offering an interesting and unique job opportunity in an entrepreneurial environment with room to grow in every dimension. Our office is located in Näfels GL

### **Your next step**

If you are interested to know more about us please contact us at +41 44 552 61 22 or send your complete application documents in German or English in a single pdf file including following documents to [msh.recruiting@msh.swiss](mailto:msh.recruiting@msh.swiss):

- Cover letter (including Photo and Nationality; only Swiss Nationals, EU Nationals or valid Swiss Working Permit)
- **Reference Code**
- CV
- Diplomas
- Employment references

Please note that after thorough consideration of your application you will only be contacted if we require additional information or if you are selected to continue in the recruitment process.

**Location**

Department of Quality located in CH-8752 Näfels.