

Manager of Programs Management Office - Ref. Code 50007284

Your responsibilities

- Overall responsible for the Project Management process
- Consolidate and harmonize all individual plans, e.g. from engineering and operations, in one masterplan
- Identify the critical path and propose solutions to keep the agreed schedule
- Prepare program reporting including input from all relevant stakeholders. Coordinate and manage the regular program status meeting
- Definition of action items and follow-up
- Agrees and ensures with stakeholders on relevant KPI's
- Support close coordination of Program Office with DO,PO,MO & TO within MSH

Your qualifications

- Excellent Program Management Methods & Tools
- Engineering or MBA background
- Good knowledge of QMS
- Over 3 years of Aviation / Aerospace experience
- Knowledge of EASA Part 21J & Part 21 G
- Excellent English skills

We address an independent specialist with distinctive analytical skills, who wants to take an active role within a small team of engineers. The ideal candidate likes to have contacts with internal and external customers, is able to assume increased responsibility and has a sane portion of assertiveness.

If you are willing to take part in creating the next generation of helicopters in a highly collaborative environment, then you are the right one for our team!

Our offer

We are offering an interesting and unique job opportunity in an entrepreneurial environment with room to grow in every dimension. Our office is located in Wetzikon ZH.

Your next step

If you are interested to know more about us please contact us at +41 44 552 61 22 or send your complete application documents in German or English in a single pdf

file including following documents to msh.recruiting@msh.swiss:

- Cover letter (including Photo and Nationality; only Swiss Nationals, EU Nationals or valid Swiss Working Permit)
- **Reference Code**
- CV
- Diplomas
- Employment references

Please note that after thorough consideration of your application you will only be contacted if we require additional information or if you are selected to continue in the recruitment process.

Location

Department of Program Management located in CH-8620 Wetzikon.